



## **SCHOOL HISTORY and PROFILE**

Loveday School first opened its doors on February 9<sup>th</sup> 1923. The original building was a large iron shed obtained from the soldier settlement at South Hummocks. The stone building, which is housing the library and administration, was opened by Tom Playford, M.P., in 1939. A portable, wooden, double classroom replaced the old single room on the western side of the stone building in 1980.

The double building on the eastern side caters for Art, Drama, Music and Science and is known as the All Purpose Room. The school's piano is available for piano lessons. We also have a separate wooden building used for special purposes such as video and RAP (Reading Assistance Program).

The school yard is covered with an artificial turf which has different games marked on it, including basketball/netball, tennis and Four Square. The basketball court is covered with a COLA (Covered Outdoor Learning Area).

Our school program is organised so that the morning period is two hours long and it is set aside for literacy and numeracy work. Lessons later in the day are generally more activity-oriented lessons.

If you ever want to visit your school to watch your child at work, please do so. We are very pleased to see parents involved in their children's education. You can become involved in the life of the school by:

- Joining the Governing Council and helping with school decision making
- Attending open days and nights
- As a helper in some aspects of learning e.g. Reading, Craft
- Helping in Working Bees e.g. school grounds maintenance
- Attending Information Night and parent / teacher interviews
- Visiting the school now and again to talk with the teachers

## **DEVELOPMENTAL PRIORITIES**

Priorities for our current strategic plan are:

- Quality Teaching and Learning (focus on Literacy)
- Broadening the curriculum offered to students
- Relationships

We hope to achieve this by focusing on Early Childhood, using the SACSA Framework to assess student learning, introducing the Reading Recovery Program and developing strategies for students to develop good working relationships. We are also developing in students IT (Information Technology) skills and skills leading to job readiness.

## **PERSONNEL**

### **PRINCIPAL**

Raelene Trimper      Primary Class - Year 4 - 7

### **TEACHING STAFF**

Jo Nettle      Lower Primary Class - Reception - Year 3

Marg Staker      Lower Primary Class - Reception - Year 3

### **SCHOOL SERVICES OFFICERS (SSOs)**

Brigit Frazer      Administration / Finance Officer

Gaynor Kregar      Classroom Support / Library / Newsletter

Peter Griffin      Grounds Person

Jean Douglass      Cleaner

### **SCHOOL TIMES**

Period 1      8:50 am to 11:05 am

Recess      11:05 am to 11:30 am

Period 2      11:30 am to 1:00 pm

Lunch      1:00 pm to 1:30 pm

Period 3      1:30 pm to 3:00 pm

Dismissal      3:00 pm

At the end of recess and lunch children are to put sports equipment away, visit the toilet and have a drink before re-entering their classes

Children will be supervised from 8:30am to 3:30pm.

Yard duty is not provided outside of these times.

## **CURRICULUM**

Our small class sizes allow us to work individually with each child.

The curriculum is well balanced and carefully designed to meet the needs of each child, whilst complying with DECS Regulations.

For a small school, we are well equipped with large playing areas, Art, Drama and Music Rooms, as well as air conditioned classrooms which have been remodeled to create more learning spaces. These facilities are grouped around our Office and Resource Centre, which provides children with a place to practice their research skills and a quiet retreat from the playground at lunchtime. It is a harmonious, relaxed atmosphere.

Our staff are experienced teachers, who complement each other to provide strengths in every area of education: English, Maths, Design and Technology, Studies of Society and Environment (SOSE), Science, Health and P.E. and The Arts.

Staff regularly attend Training and Development to keep up to date with the latest methods and ideas.

We believe strongly that each child should strive to achieve their full potential in whatever they undertake and we work towards making this a reality.

## **MUSIC**

Children at Loveday Primary have singing each week and when they are in Years 5, 6 and 7 they have the opportunity to participate in Instrumental Music lessons and the Riverland Primary Schools Choir with Dorothy Dunk. Instrumental Music lessons are provided by specialist teachers and students from smaller schools usually gather at a central location for a weekly lesson. The school's piano is available for lessons.

## **COMPUTING**

At present the school has an excellent ratio of one computer for every student, including access to the Internet. Students use computers for online learning and as a research and communication tool.

## **FITNESS**

The school's Physical Education Program includes Daily Fitness and Game Lessons. Students need to wear shoes that support their feet while participating in sport. In hot weather students can bring socks and sneakers to school and change if they prefer wearing sandals during the day. Thongs and slip on shoes are not acceptable footwear at school.

## **ADMISSION OF STUDENTS**

Reception children are admitted to school on the first day of each term.

Children must be five by the first day of that term.

Children are invited to spend a number of mornings at the school in the previous term to help in their settling in. These days are organised by the Reception teacher.

All children can be enrolled at the school in office hours between 8:30am and 3:30pm.

Tours of the school are arranged at a mutually suitable time.

Children who begin Reception in Terms 1 and 2 may go on to Year 1 in the following year. Most of the children who start in Term 3 will be in Reception for 6 terms. Children starting in Term 4 will all do 5 terms of Reception. The teacher will monitor the child's progress and discuss with you the best possible choices. DECS policy states that children should spend between ten to fourteen terms in Junior Primary.

When older children enrol at the school in the course of the school year we appreciate being given a day's notice so that the class teacher can arrange seating and prepare a tray etc.

## **TRANSITION PROGRAM**

All children are encouraged to participate in this program. The program will include:

The Reception teacher visiting the kindergarten (week 4 / 5 in term before child due to start) to observe children in the Pre-School environment and to arrange a series of visits of children to the school.

A series of visits to the school about a week apart which get longer on each occasion and eventually include staying for recess and beyond.

Close monitoring when the child begins school. The child is still in transition when attending school. We encourage children to attend for a half a day only in their first week at school and then to take respite time/days if they find the school week is too long for them. Having a day at home on Wednesdays breaks the week and gives an opportunity to recharge the batteries.

## **HELPING CHILDREN PREPARE FOR SCHOOL**

We are greatly helped if you have discussed the following points at home:

- Knowing name and address
- Road Safety
- Putting playthings away after use
- Taking off and putting on outer clothing e.g. socks, coats, jumpers
- Beginning to do up shoe laces
- Use of handkerchiefs
- How to flush toilets and wash hands afterwards (it is expected that children be fully toilet trained before starting school) How to do little duties around home, which require directions (this will give him/her confidence to complete tasks)
- Get him/her used to being without you, if he/she has not been to kindergarten etc.

Try to ensure children participate in all of the visits arranged between preschool and school in the transition program.

## **SCHOOL FEES**

The fee is reviewed each year at the Annual General Meeting of the Governing Council. The fees cover all textbooks, resources, sports and audiovisual equipment etc., but do not cover excursions and transport costs.

In addition the Governing Council seeks a contribution from each family to cover additional costs in priority areas.

School fees are currently set at **\$170** a year per child.

Fees are proportionally reduced when students do not attend for the full year.

## **GOVERNMENT ASSISTED STUDENTS (SCHOOL CARD SCHEME)**

Parents/caregivers on a low family income can apply for support through the School Card Scheme. A simple means test and/or the receipt of particular benefits has streamlined the application process. Forms are available at the office and simply involve the signing of a declaration. A Centrelink card needs to be presented.

## **HOMEWORK**

The current homework policy is as follows:

### **Reception to Year 3**

- Read at least five times a week (Year 2/3's are expected to read for a longer period of time)
- some children will be given words to encourage their reading progress
- when times tables are introduced (usually Year 3) students will be expected to practice these on the nights where no other homework has been set Year 4 to Year 7

### **Year 4/5**

- Two nights of approximately 20 minutes

### **Year 6/7**

- Two nights of approximately 30 minutes

To receive Home Reading Awards students have to read 20 nights in five weeks.

Other additional Homework may consist of the following:

- Learning Spelling Words
- Project / Assignment Completion
- Reading
- Completion of Language work (i.e. story writing, comprehension, handwriting)

We also have the expectation that if a child does not complete a satisfactory amount of work during a lesson, and then they may need to complete it at home. In certain circumstances this may include a note of explanation in the child's diary from his/her teacher.

Genuine excuses for homework not being completed have always been accepted if sent in writing by the parent. When homework is not done, or left home, teachers will use a variety of consequences e.g. loss of some playtime/withdrawal from lessons so as to complete the work. You will be informed should this occur.

We believe that we are partners with you in the education of your child/ren. We would therefore request that you support us by:

- Encouraging your child/ren to establish a regular Homework routine
- Providing a suitable area for the homework to be done
- Taking a positive interest in your child's homework
- Writing a note in your child's diary if there are any homework related problems or genuine reasons why your child could not complete his/her homework

## **UNIFORM**

The school colours are green and gold. Uniforms are displayed in the Office area of the school.

### Summer Uniform

Boys: Bottle Green or Gold Polo Shirt, Bottle Green or Grey shorts

Girls: Bottle green & White check dress, Bottle Green & White check Skorts, Bottle Green or Gold Polo Shirt, Bottle Green shorts

### Winter Uniform

Boys: Bottle Green Windcheaters, Bottle Green or Grey trousers or Bottle Green track pants.

Girls: Bottle Green Windcheaters, Bottle Green trousers or track pants.

The school does not sell uniforms but has some for sizing. Gail Voigt (MVES Fabric and Custom Clothing 8582 2222) makes uniforms, please check with them for prices.

Uniforms are also available at Tri State Graphics, Contrast Polo for \$21 incl. Logo and Yates Menswear, Renmark. Bottle Green and white checked dresses in school colours which are available in larger stores are also suitable.

Hats are for sale at the school- Broad brimmed \$7.70, Bucket \$8.25

Unsuitable Dress: Thongs, flip-flop sandals, singlet tops, strapless and halter-tops, excessive jewellery or hair accessories.

### Sun Smart

We are a Sun Smart School and broad brimmed hats are worn all year round.

## **ABSENCES**

When your child is absent from or late to school we require either a dated note outlining the reason for absence or a phone call to the school. Should your child need to be away for an extended time and you know this in advance, please let us know and we can provide materials or suggest educational activities during your child's absence.

Students who are going to be away for extended periods need to fill in a form (available from the front office) and have it approved by the Principal or District Director.

## **LUNCH and RECESS**

Students are able to order Tuck Shop to help raise funds for the Year 6 & 7's to go to Canberra. The SRC sells ice-blocks for 50 cents at the start of lunch.

We encourage all students to eat recess (to replace blood sugars and assist in their learning) and have extended our recess time to accommodate this.

Teachers supervise the eating of both recess and lunch and children do not go to play until they have eaten.

## **HEALTHY EATING**

Children are able to have a healthy snack at 10am (i.e. fresh, dried or preserved fruit / vegetables / nuts. NO chips or prepackaged food).

## **LOST PROPERTY**

Please label all of your child's belongings clearly, especially clothing. It makes it much easier for us to return items to their owners when they are misplaced or lost.

## **REPORTS AND INTERVIEWS**

Parents are welcome to visit the school to discuss any aspects of their child's schooling. This may be done informally, or by request. If you need private time with the staff, please make an appointment.

### **Student Home Books**

The school's reporting policy is being reviewed.

Portfolios (called the 'X Files' in the Upper Primary class and Special Books in the Junior Primary class) are sent home at least once a term (more often if the class teacher wishes). Besides showcasing student's work these booklets enable teachers to indicate student's achievement in particular areas of study on prepared assessment sheets. Do not be alarmed if there are only a few items marked off on these sheets in the first half of the school year. The sheets in your child's booklet remain there for the entire year and you should see more ticks as the year goes on.

- Term 1 Student Profile Books & Interviews towards the end of term
- Term 2 Student Profile Books & Reports
- Term 3 Student Profile Books & Interviews
- Term 4 Student Profile Books & End of Year Report

## **GOVERNING COUNCIL**

The Governing Council guides the management of the school, which is an elected body of parents and Teacher/Principal. Council meetings are held Wednesdays in week 2 and 8 of each term. All parents are welcome to come along and observe these meetings.

### **2011 Members**

Chairperson: Jody Wilkinson-Thompson

Vice Chairperson: Roxanne Bratton

Secretary: Gaynor Kregar

Committee Members: Melissa Lewis, Jody Wilkinson-Thompson, Brigit Frazer, Cassie Ricketts, Veronica Bratton (Community Member)

## **STUDENT REPRESENTATIVE COUNCIL (SRC)**

Each year student representatives from each class are elected. The members of the SRC meet weekly to discuss issues raised in class meetings and to undertake special projects.

## **HEALTH**

Good health is vital to school progress. We encourage all parents to ensure their children are in bed at a suitable time so that they are not tired and listless at school. At least 10 hours of sleep for children to the age of 12 is recommended.

If your child becomes unwell at school, we will notify you by telephone. Please ensure that you keep your Emergency Contact details up to date, and that you do not send your child to school if he/she is unwell.

## **MEDICAL INFORMATION**

### **AMBULANCE**

If a student is injured at school or on a school activity and the supervising teacher considers that the student's condition is sufficiently serious to warrant attendance by an ambulance, an ambulance must be called. The Ambulance Service will render an account in the name of the parent or guardian. If the student is not a member of the Ambulance Service or some other form of insurance, which covers ambulance services, then a Statutory Declaration can be filled out requesting payment of the account by the Minister of Education.

### **MEDICATION**

If medication is required to be kept at school it must be in the original container with dosage instructions.

### **EMERGENCY CONTACT**

Each year, each student will be given a "General Medical and Health Information" card for parents to complete and return to school. This form assists teachers with treating emergencies, administering medications at parents' direction and emergency contact numbers. This confidential form gives the school general medical information on each child and is filed in the office for emergency use and to assist us when children are on excursions.

### **VACCINATIONS**

It is recommended that children be vaccinated against measles, mumps, whooping cough and tetanus. Check with local council for dates of vaccination clinics or consult your doctor. Some vaccinations for older children will occur at school. Parents will be informed and will need to consent to them.

### **DENTAL CLINIC**

The School Dental Clinic is located at the Berri Primary School.

Appointments for check ups and treatments have to be made directly with the Berri School Dental Clinic. Berri School Clinic 8582 1969.

## COMMON ILLNESSES

Children often contract common illnesses when they begin school.

Below is a summary of the exclusion times for children with various common diseases:

Disease	Excluded from School
Chicken Pox and Shingles	Until all lesions have crusted: there are no moist sores and the person feels well
Conjunctivitis	During acute stage of infection
Influenza	Until after the symptoms have disappeared (usually within 7 days)
German Measles	7 days after the appearance of the rash
Infective Hepatitis	Until medical certificate of recovery is produced
Impetigo (School Sores)	Until the sores have healed or are properly covered with a dressing
Measles	Not less than 7 days from appearance of the rash
Mumps	Not less than 14 days or at least one week after the complete subsidence of all glandular swelling
Ringworm	If the ringworm is confined to a part which is kept covered, no exclusion. If elsewhere, until a medical certificate is produced
Whooping Cough	5 days after starting antibiotic treatment
Head Lice	Children are excluded until treatment with lotion and shampoo. The school has a Health Commission Fact Sheet to assist)

## STUDENT SUPPORT SERVICES

Speech Therapists, Hearing Impaired Teacher Consultants, Occupational Therapists and Disability Services provide support to students and parents. Applications for assessment are made through the class teacher and request parent consent. Parents are informed as/when assessments occur.

## GUIDANCE OFFICER

Guidance Officers provide counseling to parents and others about educational issues, especially those relating to disability and difficulty at school. They also assist in identifying gifted students, and exploring ways of meeting their needs. Parent consent is required for referral.

## ISBM

Interagency Student Behaviour Management (ISBM) provides a single contact point for schools and parents to access outside agency assistance for students experiencing severe emotional or behavioural difficulties. Parent consent is required for referral.

## ABORIGINAL EDUCATION SERVICE

The Aboriginal Education Service supports Aboriginal Students, their families and schools through ASSPA (Aboriginal Student Support Parent Awareness), homework centres and tutorial assistance.

## **COMMUNICATION**

### **NEWSLETTERS**

Newsletters are sent home fortnightly on Thursdays. Please sign the sheet inside the plastic pocket to indicate that you have received the newsletter and return it to school on Friday. We apologize for those days when you have information overload but we try to send all information home on Thursdays to make best use of administration time.

### **DIARIES / MESSAGE BOOKS / CLASS NEWSLETTER**

Individual teachers decide on the best means of communication to suit the needs and maturity of students in their classes.

### **ROAD SAFETY**

Hunt Road and the main Loveday Road are very busy and we ask you to take care when delivering or collecting your children. We ask that parents who park opposite the school at home time walk across the road and collect their young children from the main gate. Students who ride their bikes to school are asked to wheel their bikes away from the gate, or across the road (depending on which way they are riding along Hunt Road) before they start their journey and to make sure that they are well away from cars before starting to ride.

### **LIBRARY/RESOURCE CENTRE**

The Library/Resource Centre is the focal point of our school. Children may borrow 1 to 3 books at a time for a maximum of 2 weeks. Books may be returned on any day by placing them in the box provided in the library. Borrowing Times

- During library lessons
- Before and after school
- Lunch time

Any time during the day with classroom teacher's consent

Parents are welcome to browse in the Resource Centre, borrow books or help their child select reading material.

Parents can assist by:

- Encouraging their children to borrow books
- Sharing these books with their children
- Seeing that reasonable care is being taken of these books
- Letting us know if a book is lost or damaged (Do not attempt repairs)
- Parents will be required to contribute towards replacement costs of lost or damaged books

### **ASSEMBLIES**

Every third Wednesday in the activity room at 2.20pm. All family and community members are invited.